

APPLICATION GUIDELINES
JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2023
(RESEARCH STUDENTS)

The Ministry of Education, Culture, Sports, Science and Technology (MEXT) of Japan offers scholarships to international students who wish to study in graduate courses at Japanese universities as Research Students (either regular students or non-regular students) under the Japanese Government (MEXT) Scholarship Program as follows.

1. DEFINITION OF “RESEARCH STUDENTS”

Those who are enrolled in a master’s course, a doctoral course, or a professional graduate course at a graduate school, or who are conducting research in a specialized field at an undergraduate department, graduate school, institute attached to a university, etc. without the aim of completing the course, or who are receiving preparatory education in the Japanese language and other subjects prior to placement at the university, etc. (Excluding Young Leaders’ Program Students or Teacher Training Students.)

2. FIELDS OF STUDY

Applicants should apply for the field of study they majored in at university or its related field. Moreover, the fields of study must be subjects which applicants will be able to study and research in graduate courses at Japanese universities. The fields of study may be restricted to particular fields by the Japanese Embassy or Consulate (hereinafter referred to “Japanese diplomatic mission”) in the applicant’s country.

Traditional entertainment arts such as Kabuki and classical Japanese dances, or subjects that require practical training in specific technologies or techniques at factories or companies are not included in the fields of study under this scholarship program.

A student who studies medicine, dentistry or welfare science will not be allowed to engage in clinical training such as medical care and operative surgery until he/she obtains a relevant license from the Minister of Health, Labor and Welfare under applicable Japanese laws.

3. QUALIFICATIONS AND CONDITIONS

MEXT accepts applications from international students for study in Japan who satisfy the following qualifications and conditions. Its aim is to foster human resources who will become bridges of friendship between the grantee’s country and Japan through study in Japan and who will contribute to the development of both countries and the wider world.

- (1) **Nationality:** Applicants must have the nationality of a country that has diplomatic relations with Japan. An applicant who has Japanese nationality at the time of application is not eligible. However, persons with dual nationality who hold Japanese nationality and whose place of residence at the time of application is outside of Japan are eligible to apply as long as they choose the nationality of the other country and renounce their Japanese nationality by the date of their arrival in Japan (the acquisition of student status). The First Screening must be conducted at the Japanese diplomatic mission in the country of which the applicant chooses the nationality.
- (2) **Age:** Applicants, in principle, must have been born on or after April 2, 1988. Exceptions are limited to cases in which MEXT deems that the applicant could not apply within the eligible age limit due to the situation or circumstances of the applicant’s country (military service obligation, loss of educational opportunities due to disturbances of war, etc.) Personal circumstances (financial situation, family circumstances, state of health, circumstances related to applicant’s university or place of employment, etc.) will not be considered for exceptions.
- (3) **Academic Background:** Applicants must satisfy any one of the following conditions for admission to either a master’s or doctoral course at a Japanese graduate school in which they wish to first enroll. (Applicants who will certainly satisfy any of the following conditions by the time of enrollment are eligible.)
 - (a) **Master’s course / Doctoral course (first phase)**
 - ① Applicants who have completed 16 years of school education in countries other than Japan.
 - ② Applicants who have completed a program with the standard study period of three years or more at universities or equivalent educational institutions in countries other than Japan and received a degree equivalent to a bachelor’s degree.
 - ③ Other than the above ① and ② conditions, applicants who are eligible for enrollment in a master’s course /doctoral course (first phase) at a Japanese graduate school.
 - (b) **Doctoral course (second phase)**
 - ① Applicants who have been awarded with an overseas degree equivalent to a master’s degree or professional degree.
 - ② Applicants who have graduated from universities and have been involved in research study at universities or

research centers (including overseas universities and research centers) for two years or more, and recognized as having academic competency equivalent to persons with a master's degree by the graduate school.

- ③ Other than the above ① and ② conditions, applicants who are eligible for enrollment in a doctoral course (second phase) at a Japanese graduate school.

(c) Doctoral course (faculties of medicine, dentistry, veterinary sciences and certain parts in pharmaceutical fields)

- ① Applicants who have completed 18 years of school education in countries other than Japan.
 - ② Applicants who have completed a program with the standard study period of five years or more at universities or equivalent educational institutions in countries other than Japan and received a degree equivalent to a bachelor's degree.
 - ③ Applicants who have completed 16 years of school education in countries other than Japan and have been involved in research study at universities or research centers (including overseas universities and research centers) for two years or more, and recognized as having academic competency equivalent to university graduates in medicine, dentistry, veterinary sciences or certain parts in pharmaceutical fields by the graduate school.
 - ④ Other than the above ①, ② and ③ conditions, applicants who are eligible for enrollment in a doctoral course (faculties of medicine, dentistry, veterinary sciences and certain parts in pharmaceutical fields) at a Japanese graduate school.
- ※ For (c) above, you must confirm necessary academic background details on the websites of the universities in which you wish to enroll since the academic background needed for admission may vary according to university. [For example, (c)-① stipulates that applicants must graduate from an undergraduate program in medicine, dentistry, veterinary or pharmaceutical sciences.]

(4) Japanese Language: Applicants must be willing to learn Japanese. Applicants must be interested in Japan and be willing to deepen their understanding of Japan after arriving in Japan. Applicants must also have the ability to do research and adapt to living in Japan.

(5) Health: Applicants must submit a health certificate in the prescribed format signed by a physician attesting that the applicant has no physical or mental conditions hindering the applicant's study in Japan.

(6) Arrival in Japan: Applicants must choose and fill in the Application Form either of the following arrival periods ① or ②. In principle, a change in the arrival period is not permitted after the submission of the Application Form.

- ① April term: In principle, applicants must be able to arrive in Japan between April 1, 2023, and April 7, 2023. Departure from the home residence should be on or after April 1, 2023.
- ② October term: In principle, applicants must be able to arrive in Japan during the period specified by the accepting university within two weeks before and after the starting date of the university's relevant academic term (September or October) for that year.

Excluding cases in which MEXT deems as unavoidable circumstances, the applicant must withdraw from this scholarship program if the applicant cannot arrive in Japan by the end of the specified period above which decided by MEXT or the accepting university.

(7) Visa Requirement: An applicant shall, in principle, newly obtain a "Student" visa at the Japanese diplomatic mission located in the applicant's country of nationality, and enter Japan with the residence status of "Student." Accordingly, even if the applicant already has other residence status ("Permanent resident," "Long-term resident," etc.), the applicant must change it to the "Student" status and re-enter Japan. Moreover, the applicant should be aware that after expiration of the status as a MEXT Scholarship student and even if the student again applies for their original resident status of "Permanent resident" or "Long-term resident," such resident statuses might not be necessarily granted. The applicant should also be aware that the scholarship will be cancelled if he/she arrived in Japan without a newly obtained "Student" visa.

(8) Non-eligibility: Those who meet any one of the following conditions are ineligible. If identified ineligible after being selected as a scholarship student, he/she must withdraw from the scholarship.

- ① Those who are military personnel or military civilian employees at the time of their arrival in Japan or during the period of the payment of the scholarship;
- ② Those who cannot arrive in Japan by the last date of the period specified by MEXT or the accepting university;
- ③ Those who are previous grantees of Japanese Government (MEXT) scholarship programs (including those who withdraw from the scholarship program after the arrival in Japan). This does not apply to: those who have educational or work experience exceeding more than three years from the following month of the period of the previous scholarship to the estimated first month of the payment of this scholarship; and the past grantees of Japanese Studies Students program who have graduated or are going to graduate from universities in their home countries, Japan-Korea Joint Government Scholarship Program for the Students in Science and Engineering Departments and Young Leaders' Program. The Monbukagakusho Honors Scholarship for Privately-Financed International Students is not included in the Japanese Government (MEXT) Scholarship

Programs;

- ④ Those who are currently also applying to another program under the Japanese Government (MEXT) Scholarship system. This includes the programs for which scholarship payments will begin in FY2022, although their final selection results have not been decided yet, and the programs for which scholarship payments will begin in FY2023;
 - ⑤ Those who are already enrolled in a Japanese university or other institution with a residence status of “Student,” or who are going to be enrolled, or plan to enroll, in a Japanese university or other institution as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant’s country until the commencement of the period for payment of the MEXT scholarship. However, this stipulation does not apply to privately-financed international students who, even though they are enrolled, or are planning to enroll, in a Japanese university or other institution, verifiably complete their studies before the start of the scholarship payment period, return to their home country at the time of the scholarship application, and newly acquire the “Student” residence status and come to Japan;
 - ⑥ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant’s country) on top of the scholarship money provided by MEXT after the start of the scholarship payment period;
 - ⑦ Those who are expected to graduate at the time of application and cannot satisfy the condition of academic background by the deadline given;
 - ⑧ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan (the acquisition of student status);
 - ⑨ Those who change their residence status to that of other than “Student” after their arrival in Japan;
 - ⑩ Those who plan to, from the time of application for the MEXT scholarship program, engage in long-term research (such as fieldwork or internship) outside Japan or plan to take a long-term leave of absence from the university;
 - ⑪ Those who have completed a doctoral course and have no intention to obtain a degree.
- (9) **Others:** MEXT Scholarship will be granted those who are willing to contribute to mutual understanding between Japan and their home country by participating in activities at schools and communities during their study in Japan while contributing to the internationalization of Japan. They shall also make efforts to promote relations between the home country and Japan by maintaining close relations with the university attended after graduation, cooperating with the conducting of surveys and questionnaires, and cooperating with relevant projects and events conducted by the Japanese diplomatic mission after they return to their home countries.

4. PERIOD OF SCHOLARSHIP

(1) Non-regular students:

- ① Grantees who arrived in Japan during the April term: The scholarship period will last from April 2023 until the end of March 2025.
- ② Grantees who arrived in Japan during the October term: The scholarship period will last from September or October 2023 until the end of March 2025.

In either case, the first 6-month period of scholarship will be a term of preparatory education of Japanese language (hereinafter referred to “the preparatory education”) for those who require such education. In cases of arrival in Japan in other months than those specified above, MEXT will decide the period of scholarship separately.

(Note 1) In ② above, scholarship payments will begin in September 2023 only if the start date of the accepting university’s autumn term is September 1, 2023. The scholarship payments will begin in October 2023 if the university’s autumn term start date falls between September 2, 2023, and September 30, 2023.

(2) Regular students enrolled in master’s, doctoral, or professional graduate courses:

Regardless of the date of arrival, the scholarship period shall be the necessary period for the completion of the respective regular course (hereinafter referred to “the standard period of study”. See “13. ACADEMIC PATHWAY FOR RESEARCH STUDENTS” for the standard period of study at each course). For those requiring preparatory education, a 6-month preparatory education period will be separately added prior to the regular degree course.

5. EXTENSION OF PERIOD OF SCHOLARSHIP

Non-regular students wishing to advance to a regular degree course in a graduate school as a regular student, or regular students in a master’s or professional graduate course wishing to proceed to a doctoral course, with outstanding academic achievement that meets certain criteria may apply for extension of the scholarship period for advanced study and may have the scholarship period extended upon a successful examination by MEXT. Followings are some points to note:

- ① The extension of the scholarship period will be permitted only if the successful student has passed an entrance examination for a regular degree course at a graduate school in which they wish to enroll and expresses

his/her intention to enroll in the course.

- ② Non-regular students cannot extend the scholarship period as they stay in non-regular courses.
- ③ Students who are admitted to advanced courses without receiving approval for the extension of the scholarship period for advanced study cannot be granted the extension of the scholarship period. (In such cases, it is possible for the students to be enrolled in advanced courses as a privately-financed student.)

6. SCHOLARSHIP BENEFITS

(1) **Allowance:** The amounts listed below shall be paid depending on the course enrolled in. A supplemental regional allowance of 2,000 yen or 3,000 yen per month will be added to the monthly scholarship amount for the grantees studying or conducting research in specially designated regions. Due to the situation of the Japanese Government's budget, the amount of payment may be subject to change each fiscal year. If a grantee is absent from the university for an extended period, the scholarship shall be suspended for that period.

- ① Students receiving the preparatory education and non-regular students: 143,000 yen per month
- ② Regular students enrolled in master's or professional degree courses: 144,000 yen per month
- ③ Regular students enrolled in doctoral courses: 145,000 yen per month.

(2) **Education fees:** Fees for the entrance examination, matriculation, and tuition at universities will be paid by MEXT. The entrance examination fee, however, will be borne by the grantees if they cannot proceed to the master's or doctoral course or cannot be admitted by the university.

(3) Traveling Expenses

① **Transportation to Japan:** MEXT will stipulate the travel schedule and route, and provides an airline ticket to grantees who will arrive in Japan during the specified period stated in "3. (6) Arrival in Japan". The airline ticket will be an economy-class ticket for the flight from the international airport closest to the grantee's residence (in principle, the country of nationality) to an international airport in Japan used on the normal route to the accepting university. The grantee shall bear at his/her own expense all costs related to domestic travel from the grantee's residence to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within Japan (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. The grantee shall also bear at his/her own expense travel and lodging costs incurred in a third country if the grantee must travel to a third country before coming to Japan for visa purposes because there are no Japanese diplomatic missions in his/her country, or if there are no direct flights from the grantee's country of residence to Japan. MEXT will provide an economy-class airline ticket from the grantee's country of residence to the said third country, and from the third country to an international airport in Japan used on the normal route to the accepting university. In principle, the address given in the space for "Your address before departure for Japan" on the application form shall be recognized as the "residence," and the airline ticket will be arranged for a flight from the international airport nearest to that address. Except for cases when the grantee must travel to a third country to obtain a visa, MEXT will not provide an airline ticket for cases of travel to Japan from a country other than the grantee's country of residence due to the grantee's personal circumstances. If a grantee will arrive in Japan before or after the specified period stated in "3. (6) Arrival in Japan", travel expenses will not be paid.

② **Transportation from Japan:** Based on the application by the grantee, MEXT will provide an airline ticket to grantees who shall graduate the accepting university and return to the home country by the end of the final month of the period of scholarship (See "4. PERIOD OF SCHOLARSHIP") designated by MEXT. MEXT shall provide an economy-class airline ticket from the international airport in Japan used for the normal route to and from the accepting university to the international airport (in principle, in the country of nationality) nearest to the returning grantee's residence. The grantee shall bear at his/her own expense all costs related to travel from the grantee's residence in Japan to the nearest international airport, airport taxes, airport usage fees, special taxes necessary for travel, travel expenses within the country of nationality (including airline transit costs), travel insurance expenses, carry-on luggage or unaccompanied baggage expenses, etc. If a grantee returns to the home country before the end of period of scholarship due to personal circumstances, or reasons stated in "7. SUSPENSION OF PAYMENT OF SCHOLARSHIP", MEXT will not pay for the returning travel expenses.

If a grantee continues to stay in Japan after the scholarship period has ended (ex. proceeding to further education or being employed in Japan, continuing to register at the university), travel expenses for a temporary return will also not be paid.

7. SUSPENSION OF PAYMENT OF SCHOLARSHIP

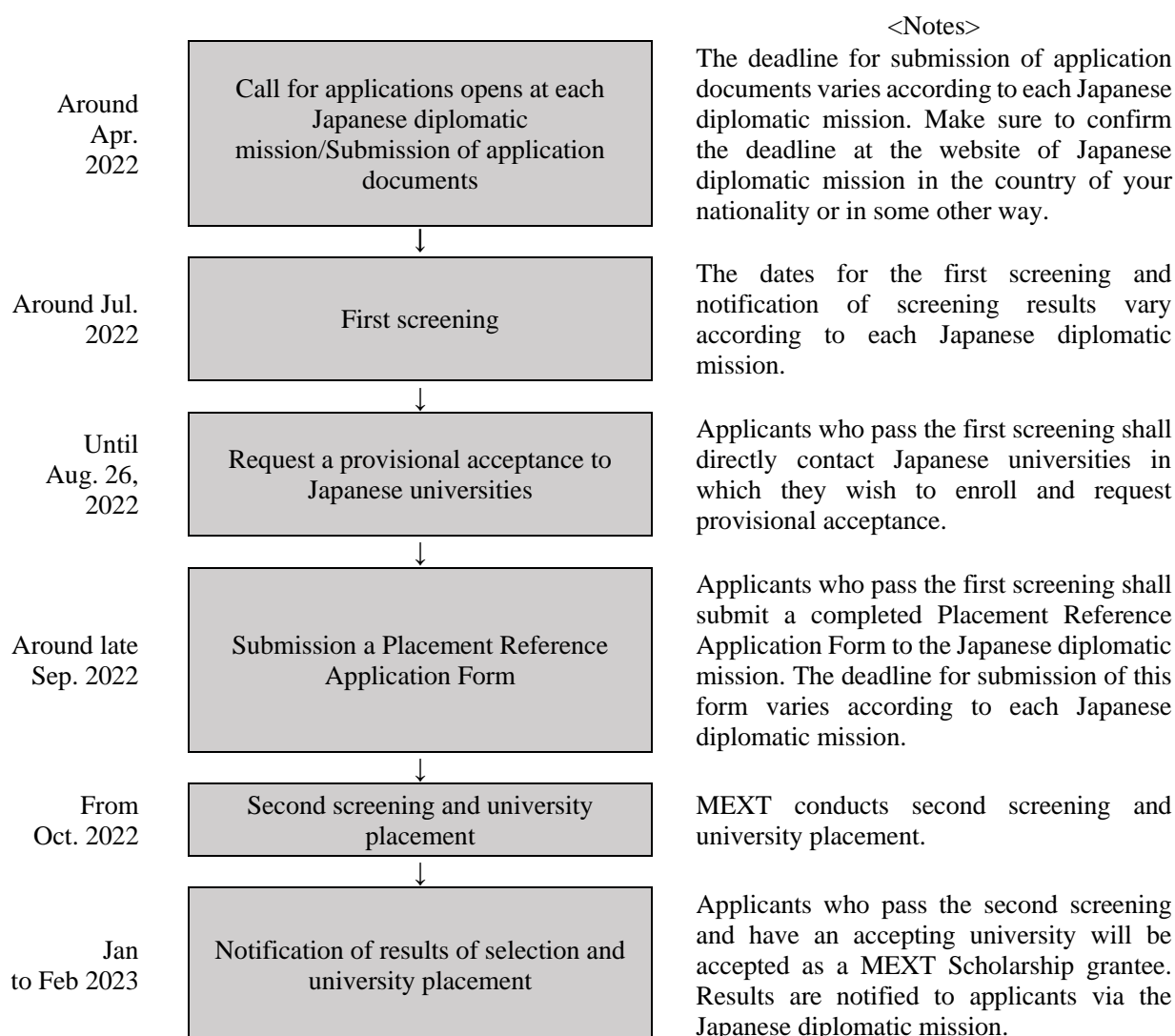
Payment of the scholarship will be cancelled for the reasons given below. Should any of the following reasons apply, the grantee may be ordered to return a part of, or all of, the scholarship paid up to that time. Payment of the scholarship may also be stopped during the period up to the decision on the disposition of the matter.

- ① A grantee is determined to have made a false statement on his/her application;
- ② A grantee violates any article of his/her pledge to the Minister of Education, Culture, Sports, Science and Technology;

- ③ A grantee violates any Japanese laws and is sentenced and imprisoned for an indefinite period or for a period exceeding 1 year;
- ④ A grantee is suspended from his/her university or preparatory educational institution or receives other punishment, or is removed from enrollment; as a disciplinary action in accordance with school regulations of the accepting institution;
- ⑤ It has been determined that it will be impossible for a grantee to complete the course within the standard period of study because of poor academic grades or suspension or absence from the university or preparatory educational institution;
- ⑥ A grantee came to Japan without newly acquiring the “Student” residence status, or changed his/her residence status to one other than “Student”;
- ⑦ A grantee has received another scholarship (excluding those specified for research expenditures);
- ⑧ A grantee proceeds to a more advanced level of education without receiving approval for an extension of the period of the scholarship.

8. THE PROCESS OF APPLICATION AND SELECTION

The following chart indicates the whole process from the call for applications, selection and final results. See the following Section 9. to 12. for more details.



9. APPLICATION DOCUMENTS

Applicants must submit the following documents to the Japanese diplomatic mission in the country of the applicant's nationality by the designated deadline. The submitted documents will not be returned.

No.	Documents	1 original	2 copies	Remarks
①	Application Form	○	○	Use the 2023 Application Form. (See Note 4.)
②	Placement Preference Application Form	○	/	Use the 2023 form.
③	Field of Study and Research Plan	○	○	Use the 2023 form. (See Note 5.)
④	Academic transcript for all academic year of university attended	○	○	A transcript issued either by the university attended or by the applicant's national government. (See Note 6.)
⑤	Certification of graduation or degree certificate of the university attended	○	○	If the applicant has not yet graduated, submit a certificate of prospective graduation from the university. (See Note 7.)
⑥	Recommendation letter from the president/dean or the academic advisor at the current or last university attended	○	○	Free format. A sample format is available.
⑦	Medical certificate	○	○	Use the 2023 certificate form.
⑧	Abstracts of theses	●	●	Submit if the applicant has written theses. (See Note 8.)
⑨	Certificate of language proficiency	/	● (3 copies)	Only in case the applicant has documents attesting to competency in Japanese or English; submit 3 copies. No original document necessary. (See Note 9.)
⑩	Recommendation letter from the present employer	●	●	Submit if the applicant is currently employed. (Free format. A sample format is available.)
⑪	Photograph(s) showing applicant's own works of art or a digitally recorded media of musical performance	●	●	Submit if the applicant is to major in fine arts or music.

(Note 1) Documents indicated by the white circle (○) must be submitted by all the applicants. Documents indicated by the black circle (●) should be submitted only if applicable.

(Note 2) These documents must be written in Japanese or English, or translation in either of these languages should be attached.

(Note 3) Ensure that there is no missing information in the application form when printing out. Write the document number, from ① to ⑪ (refer to the numbers in the table above) in the upper right-hand corner of the first page for all the documents.

(Note 4) The applicant's photograph to be attached to the Application Form should be of clear quality, taken within six months of submission, and printed on paper specially for photographs. The photograph should be 4.5 x 3.5 cm. upper-body, full-faced, no hats. Please write applicant's name and nationality on the back of the photograph. The photograph data can be pasted to the Application Form and printed out.

(Note 5) The sheet of Field of Study and Research Plan should describe the applicant's past and present field of study and research theme and plan in Japan as it will serve as an important reference for placement of the applicant to a university.

(Note 6) Applicants must submit the following documents according to his/her academic background:

- (a) Applicants who have already graduated from a university's undergraduate program: an academic transcript of the program;
- (b) Applicants who have already completed a degree program at a graduate school: academic transcripts of both the undergraduate and the graduate programs;
- (c) Applicants who are pursuing an undergraduate degree: an academic transcript that covers from the year of enrollment to the term for which grades have been determined at the time of application for the scholarship;
- (d) Applicants who are pursuing a graduate school degree: an academic transcript of the undergraduate program and an academic transcript of the degree program at the graduate school that covers from

the year of enrollment to the term for which grades have been determined at the time of application for the scholarship.

The academic transcripts should show the grade scale applied and the grades earned by the applicant in all the subjects studied for each year of study at the course attended. A degree certificate or a certificate simply showing the ranking of the applicant at the time of graduation will not substitute for academic transcripts. Those who are pursuing an undergraduate or graduate degree must also submit a transcript when he/she graduates from that program by the time selection results are finalized.

(Note 7) Applicants must submit the following documents according to his/her academic background:

- (a) Applicants who have already graduated from a university's undergraduate program: a certificate of graduation from the undergraduate program;
- (b) Applicants who have already completed a graduate school degree: certificates of graduation from both the undergraduate and graduate programs;
- (c) Applicants who are pursuing an undergraduate degree: a certificate of prospective graduation from the undergraduate program;
- (d) Applicants who are pursuing a graduate degree: a certificate of graduation from the undergraduate program and a certificate of prospective graduation from the degree program at the graduate school.

A copy of the graduation certificate or the degree certificate is acceptable if the copy is attested by an authorized official of the university. (Do not submit the originals as the submitted documents will not be returned.) Those who are pursuing an undergraduate or graduate degree must also submit a certificate of graduation when he/she graduates from that program by the time selection results are finalized.

(Note 8) For abstracts of the theses, abstracts of the graduation thesis and any presented papers will be acceptable. These abstracts will be used as basic data for evaluation of the applicant's academic ability. Make sure the applicant's name is on the first page of the abstracts.

(Note 9) If printing out the certificates from the Internet, print out and submit a page showing the applicant's name and the details of the relevant qualification (level, score, etc.).

10. FIRST SCREENING

- (1) The Japanese diplomatic missions will conduct the First Screening of applicants by means of examination of submitted application documents, written examinations of language proficiency and interviews.
- (2) The subjects of written examinations of language proficiency will be Japanese and English. Both subjects must be taken by all applicants. The result of the Japanese language examination will be used as reference for the Japanese-language preparatory education to be provided after the grantee's arrival in Japan.
- (3) The following policy will apply to each stage of screening:
 - ① Examination of submitted application documents: Must show that the applicant's academic achievement at the university that he/she last graduated from equaled to or exceeded a certain level, and state the applicant's research plan in a detailed and concrete manner;
 - ② Written examination of language proficiency: Must show language proficiency adequate for research in a Japanese university;
 - ③ Interview: Must reveal that the applicant has a clear sense of purpose relating to his/her study in Japan and has gathered information about Japanese universities. The interview must also reveal that the applicant has sufficient Japanese or English language ability to communicate with his/her academic advisor in Japan. If the applicant desires to study a subject that requires advanced Japanese language proficiency, the interview must show that the applicant has a considerable degree of Japanese language proficiency.
- (4) The date and time of the notification of the results of the First Screening will be specified separately by the Japanese diplomatic missions in the applicant's country; the reasons for the results of the screening will not be disclosed. Those who pass the First Screening will not necessarily be selected as the MEXT Scholarship grantees.
- (5) The results of the First Screening will be used as reference for the Second Screening and the university placement.

11. REQUEST OF PROVISIONAL ACCEPTANCE AND SUBMISSION OF A PLACEMENT FORM

- (1) A letter of provisional acceptance will greatly influence final selection results. Applicants may be rejected if they have not obtained any such letter. Applicants who have passed the First Screening should, therefore, ask universities they wish to attend to issue letters of provisional acceptance.
- (2) Applicants who have passed the First Screening shall directly contact the Japanese universities they wish to enter after the notification of the First Screening results by Friday, August 26, 2022 (Japan time) in order to request the issuance of letters of provisional acceptance as a regular or a non-regular student in graduate school. Applicants should be aware the following notes.
 - ① The number of universities which can be filled in the ②Placement Preference Application Form is up to three universities. The applicants can, however, obtain up to a maximum of two letters of provisional acceptance. Do not obtain more than two letters of provisional acceptance.
 - ② Applicants can contact up to a maximum of two universities at the same time. Do not contact more than two

universities at the same time. If, however, they have received a rejection from one of the universities and thus they have been waiting for reply from less than two universities, then they can newly contact another university for request a letter of provisional acceptance.

- ③ A contact with universities requesting issuance of a letter of provisional acceptance made on Saturday, August 27, 2022 or after is not permitted.
 - ④ Since the above “Friday, August 26, 2022 is not the deadline for the universities to issue a letter of provisional acceptance, applicants must not urge the universities for the issuance. However, applicants may confirm with the university if the scheduled time of the issuance is delayed. In addition, applicants should keep it in mind when scheduling request letters of provisional acceptance that universities generally need one month to issue a letter of provisional acceptance.
 - ⑤ Applicants should first contact the division of international student affairs at the university (not an academic advisor you wish to be supervised by) to request a letter of provisional acceptance. (MEXT will inform the divisions of international student affairs beforehand that applicants who have passed the first screening may contact them.) The Japanese diplomatic mission can provide a list of contact information.
 - ⑥ The information on useful websites to search Japanese universities and researchers are also available from the Japanese diplomatic mission.
- (3) When requesting universities for issuance of a letter of provisional acceptance, applicants must submit directly to universities the following documents (a) and (b).
- (a) Copy of a Passing Certificate of the First Screening issued by the Japanese diplomatic mission
 - (b) A set of copies of the following documents submitted to the Japanese diplomatic mission among the “9. APPLICATION DOCUMENTS” that have been stamped by the Japanese diplomatic mission and returned to the applicants
- ① Application Form
 - ③ Field of Study and Research Plan
 - ④ Academic transcript for all academic year of university attended
 - ⑤ Certificate of graduation or degree certificate of the university attended
 - ⑥ Recommendation letter from the president/dean or the academic advisor at the current or last university attended
 - ⑧ Abstracts of theses (*Only if submitted to the Japanese diplomatic mission)
 - ⑨ Certificate of language proficiency (*Only if submitted to the Japanese diplomatic mission)
 - ⑩ Recommendation letter from the present employer (*Only if submitted to the Japanese diplomatic mission)
 - ⑪ Photograph(s) showing applicant’s own works of art or a digitally recorded media of musical performance (*Only if submitted to the Japanese diplomatic mission)

Applicants must submit any other necessary documents requested by universities. Do not submit “②Placement Preference Application Form” and “⑦Medical Certificate” to the universities.

The above documents (a) and (b) should be sent by e-mail, but in cases when it is difficult to access the Internet, the documents may be sent by postal mail. Please make sure each document ①, ③ to ⑥, and ⑧ to ⑪ have been stamped, and that all lettering and photographs are clear and legible. Please also note that if a copy of the Passing Certificate of the First Screening is not submitted, the university cannot comply with the request to issue a letter of provisional acceptance.

- (4) Applicants must always report the response from the universities and submit the final Placement Preference Application Form based on the responses from the universities and obtained letters of provisional acceptance to the Japanese diplomatic mission by the specified deadline. It is not allowed to fill in the Placement Preference Application Form the names of universities and all departments at the universities that have declined the applicant’s request.
- (5) Applicants should confirm carefully with the universities the period of arrival in Japan specified in the letter of provisional acceptance because it is not permitted, in principle, to change the specified period of arrival even if the applicants have stated in their Application Forms that they were able to arrive in either for the April term or the October term.

12. SECOND SCREENING AND UNIVERSITY PLACEMENT

- (1) MEXT conducts the Second Screening based on the results of the First Screening conducted by the Japanese diplomatic mission in the applicant’s country, and selects the applicants as the MEXT Scholarship Students as long as their placement to universities have been decided.

An application may be rejected if it arouses proliferation concerns including those over weapons of mass destruction (WMD) and related items, e.g. a case where it is highly possible that the applicant will receive the technology that is controlled pursuant to United Nations Security Council resolutions, or that any WMD-related technologies will be transferred to an applicant who belongs to (an) organization(s) on the End User List

school. (See “5. EXTENSION OF PERIOD OF SCHOLARSHIP”.)

- (2) While the entrance examinations to graduate school vary depending on universities, assessment of the applicant’s foreign language competence, grasp of the specialized subject for study, plans for the graduation thesis, interview, etc. are normally included.
- (3) The degree courses at the university’s graduate schools under the Japanese school system include as follows.
 - ① Master's degree course: The standard period of study is two years subsequent to graduation from a university. In some courses, the duration is less than two years but more than one year. Students who complete a master’s degree course are awarded a Master’s Degree.
 - ② Doctoral degree course: A three-year degree course subsequent to completion of a master’s degree course. In the fields of medicine, dentistry and veterinary science, and pharmacy which is based on a 6-year undergraduate course, most of the universities offer only 4-year doctoral courses. Applicants are required to have completed 18 years of school education. Students who complete a doctoral degree course are awarded a Doctoral Degree.
 - ③ Professional degree course: A course at a professional graduate school. The standard period of study is two years. In some fields of study, the duration is less than two years but more than one year. Student who complete a professional degree course are awarded a Professional Degree. Graduate law schools offer a three-years course and students who complete the course are also awarded a Professional Degree (so-called a Juris Doctor).

14. UNAVOIDABLE CIRCUMSTANCES

In the event of unavoidable or unforeseen circumstances, Japanese Government reserves the right to change or cancel the arrival date, scholarship, and contents of the application guidelines here within, at any time before or after notification of the results of the final selection.

Unavoidable Circumstances are defined as events whose effects could not reasonably be prevented or controlled by MEXT or Ministry of Foreign Affairs (including Embassies and Consulate generals of Japan) including but not limited to acts of God, acts of government (including local government, hereafter referred to as government), acts of government authorities (including limitations on travel or immigration enacted by the Japanese government or other foreign countries’ government due to the event of infectious disease), compliance with law, regulations or orders, fire, flooding and torrential rain, earthquakes, acts of war (regardless of a declaration of war), revolt, revolution or rebellion, strike, or lockout.

15. NOTES

- (1) The grantees are advised to learn, before departing for Japan, the Japanese language and to acquire information about Japanese weather, climate, customs, university education, and conditions of the university to attend in Japan, as well as about the difference between the Japanese legal system and that of his/her home country.
- (2) As the first installment of the scholarship payment will be made from one month to one and a half months after the grantee’s arrival in Japan, the grantee is recommended to bring at least approximately US\$2,000 with him/her to Japan to cover immediate living expenses and other necessary expenses.
- (3) The scholarship payments will be transferred to the bank account of Japan Post Bank (JP Bank) opened by each grantee after the arrival in Japan. MEXT will not transfer the scholarship payments to other account.
- (4) Grantees must enroll in National Health Insurance (Kokumin Kenko Hoken) upon arrival in Japan.
- (5) It is suggested that grantees acquire a “My Number Card” upon arrival in Japan.
- (6) Accommodations:
 - ① Residence halls for international students provided by universities: Some universities have residence halls for international students. The grantees enrolled at such universities may reside at these residence halls under certain conditions. However, due to the limited number of rooms, some of these facilities may be unavailable. Expenses relating to accommodations will be borne by the grantee.
 - ② Private boarding houses or apartments: Those who are unable to find accommodation in the aforementioned facilities may live in regular dormitories of the university or in private boarding houses/apartments with his/her expenses. It is difficult for grantees with dependents (spouse and children) to find appropriate housing in Japan. The grantee is requested to arrive in Japan alone first to secure housing before having his/her dependents come to Japan.
- (7) Information regarding the MEXT Scholarship Students (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for international students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the international student system).

Information regarding MEXT Scholarship Students (excluding date of birth and contact information) may be included in publicity materials prepared by the Japanese Government for promoting the acceptance of

international students in Japan, particularly in order to introduce former MEXT Scholarship Students who are playing active roles in countries around the world.

These matters are included in the Pledge stipulating rules and regulations which MEXT Scholarship Students must comply with and submit when they have been granted the Scholarship.

- (8) The English texts attached to the Application Guidelines and the Application Form are for complementary use only. English expressions do not change the Japanese content.
- (9) If there are any questions about the content of the written text in this Application Guidelines or any other matters, applicants/grantees should inquire the Japanese diplomatic mission in the country of the applicant's nationality and follow their instructions.
- (10) In addition to the regulations stipulated in this Application Guidelines, those that are necessary to implement the Japanese Government Scholarship programs shall be determined by the Japanese Government.