



REPUBLIC OF MAURITIUS
MINISTRY OF EDUCATION, TERTIARY EDUCATION, SCIENCE AND TECHNOLOGY

My Ref: EST/2/067/5 X II

Date: 26 December 2023

Your Ref:

Circular Letter No. 82 of 2023

From: Acting Senior Chief Executive, Ministry of Education, Tertiary Education
Science & Technology

To: Director, Education Zones 1-4
Head of Primary Schools (Government and Aided)
Manager/ Assistant Manager, Human Resources- Educational Zones 1-4
Officer in Charge, Specialised Education Needs, Resource Development Centres


**Subject: Attachment of Teaching Staff to Specialised Schools and
Integrated Units to teach children with Special Needs**

Applications are invited from Primary School Educators who are interested to work with children with special needs.

2. Selected candidates will be required to work in:
 - (i) Specialised Schools and the Integrated Units which have been set up in some Primary Schools to provide special education adapted to the needs of children with mental or physical disabilities including deafness and blindness as well as other impairments.
 - (ii) Rehabilitation Centres, Penal Institutions and Probation Hostels.
3. In addition to the salary of their substantive posts, the selected candidates will be paid a monthly special allowance of Rs 3,415.
4. Interested candidates are requested to fill the enclosed application form as per pro forma at **Annex** and submit same by registered post through the Head Master or Head of School/ Division/ Section to the following address:

The Acting Senior Chief Executive
(Attn: Registry, HR Section)
Ministry of Education, Tertiary Education, Science & Technology
2nd Floor, MITD House
Pont Fer
Phoenix
(Contact Nos: 601 5294/ 601 5601, Fax No: 698 4734)

5. Envelopes should be clearly marked "**Attachment of Teaching Staff to Specialised Schools/ Integrated Units**" and should be submitted not later than **04 January 2024**.
6. The application form can also be downloaded from the website of the Ministry at the following address:
<https://ministry-education.govmu.org>
7. Manager, Human Resources of Zones should ensure that, in case of officers who are overseas or on leave, a copy of the Circular Letter together with the application form are despatched to such officers on the very day the Circular Letter reaches the Zone.



S. Bawamia (Mrs)
for Acting Senior Chief Executive

MINISTRY OF EDUCATION, TERTIARY EDUCATION, SCIENCE & TECHNOLOGY

TEACHERS FOR SPECIALISED SCHOOLS/ INTEGRATED UNITS
PENAL INSTITUTIONS/ PROBATION HOSTELS

APPLICATION FORM

1. Surname:
2. Other Names (Mr/ Mrs/ Miss)
3. Date of Birth: Phone No (Res) :..... (Office):..... (Mobile):.....
4. Address:
.....
5. Email address:.....
6. Present Posting:
7. Date of Appointment as Primary School Educator:
.....
.....
.....
8. Any special qualification:.....
9. Previous Experience of Social Work or with Children with Special Needs:
.....
.....
.....
10. I,..... the undersigned applicant, declare that the particulars in this application form and in the sheets thereto, are true and accurate to the best of my knowledge and belief and that I have not willfully suppressed any materials facts.

Date:.....

.....

Signature of Applicant

11. **To be filled by Head of School or Head of Division/Section/Unit where applicant is posted**

(i) Record of Sick Leave 2020:.....days 2021.....days
2022.....days 2023:.....days

(ii) **Report on:**

Conduct.....

Work.....

Attendance.....

(iii) **Any other remarks**.....
.....
.....

Signature of Head of School:.....

Name of Head of School:.....

Date:.....

Office Phone No:.....

Seal of School/ Division

12. **To be filled by Head Resource Division of Zone/ Section where applicant is posted.**

(i) Whether officer has been subject to disciplinary action for the past 10 years; (in the affirmative, please give details)

(ii) I certify that particulars at Serial No 1 to 11 are correct.

Signature of Officer:.....

Name (in full):.....

Designation:.....

Date:.....

Seal of Human
Resource Section

- Delete as appropriate