Documents required for the issue of a Licence

(1) A written authority duly issued and authenticated by the relevant overseas educational or training institutions, authorizing you to recruit students.

An authentic updated agreement signed by both parties specifying validity period and commission received.

(2) Character Certificate / ‘Certificat de Moralité’ from Director of Public Prosecution in favour of:

(i) the Shareholders of the Institution;

(ii) the applicant’s employee(s) responsible for the recruitment of students.

(3) Memorandum of Association of the institution.

(4) Certificate of Incorporation.

(5) C.V. of employees

(6) Letter in respect of Recognition Status of institutions from either the Higher Education Commission 4th Floor, HEC Building, Reduit, Mauritius or the Mauritius Qualifications Authority, Pont Fer, Phoenix, where applicable.

(7) Site Plan of Office

(8) List of Courses offered by the University

(9) BRN Certificate