

REPUBLIC OF MAURITIUS

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Date: 22 October 2025

Circular Letter No. 28 of 2025

From: Senior Chief Executive, Ministry of Education and Human Resource

To: Ag. Director, Education Zones 1- 4
Manager, HR (Zones 1 - 4)
Head of Primary Schools/Specialised Schools

Tour of Service to Agalega

Applications are invited from officers of Government Primary Schools who hold a substantive appointment in the grades listed below and who wish to be considered for a tour of service to Agalega:

- (i) Deputy Headmaster;
- (ii) Primary School Educator (General Purpose) for teaching of core subjects;
- (iii) Primary School Educator (for the teaching of Kreol Morisien);
- (iv) Primary School Educator (for the teaching of non-core subjects) viz:-
 - Health and Physical Education and Road Safety;
 - The Arts; and
 - Civic and Values Education; and
- (v) ICT Support Officer.

2. The selected candidates will be called upon to form part of the PTA Executive Committee and may hold office as Vice-President, Secretary, Treasurer or Auditor of the Committee. They will have to attend to PTA meetings after school hours or during weekends. The selected candidates will also help in the organisation of various activities such as film projections, sports, music, running of library etc. and are expected to work beyond normal working hours and will be required to participate in the implementation of the ZEP Programme.

3. The candidate selected for a tour of service to Agalega will be entitled to:
- (a) one free passage (by sea) for himself, his spouse and up to three dependent children below the age of 21, subject to availability of quarters in Agalega;
 - (b) a monthly disturbance allowance at the rate of 60% of his gross salary (basic salary plus salary compensation at approved rates). The monthly allowance payable will be pro-rated with respect to the duration of his stay in Agalega;
 - (c) vacation leave at the rate of 50% in addition to what he is entitled to for the period of his tour of service in Agalega and which he is allowed to accumulate over and above his normal maximum entitlement;
 - (d) a monthly "Zone d'Education Prioritaire" (ZEP) allowance at approved rate;
 - (e) pensionable service at the rate of two times for any period during which he is requested to serve in Agalega; and
 - (f) a monthly motivational allowance of Rs 2425.
4. On posting to Agalega, the most senior Deputy Headmaster will be paid an ad-hoc allowance for taking charge of the general administration of the schools in addition to his normal duties as well as for acting as Liaison Officer in respect of all matters related to education in Agalega.
5. The selected candidates may be called to share quarters due to limited number of lodgings and may be recalled before completion of the tour of service in the event of incompetence, misconduct or insubordination or on administrative grounds.
6. Interested candidates are requested to fill in the Application Form as per the enclosed **proforma** at **Annex A**, and submit same through the Head Master or Head of School, Division/Section, and Human Resources Section of the Education Zone **at latest by Tuesday 04 November 2025**, to the following address:
- The Senior Chief Executive
Ministry of Education and Human Resource
2nd Floor, Human Resource Registry
MITD House, Pont Fer
Phoenix**
7. Envelopes should be clearly marked on the top left hand corner "**Tour of Service to Agalega**" and should reach this Ministry **not later than 15 00 hours on Tuesday 04 November 2025**.

8. IMPORTANT

- (a) Head of Schools are requested to ensure that a copy of this Circular is brought, immediately on its receipt, to the attention of all Deputy Headmasters, Primary School Educators - General Purpose/ teaching of Kreol Morisien/ teaching of non-core subjects and ICT Support Officers, **including those who are on leave, locally or abroad**. The concerned officers should acknowledge receipt of the Circular as per enclosed *pro forma* at **Annex B** which should be returned to this office by **Tuesday 04 November 2025**.
- (b) By copy of this Circular Letter, the Director, Mauritius Institute of Education, is kindly requested to bring the contents thereof to the attention of all officers in the grades mentioned at paragraph one above and posted to the MIE.


S. Gaya (Mrs)
for Senior Chief Executive

Copy to: CTO
Ag Director (International Relations and Strategic Reforms, Research, Evaluation and Pre-Primary Education and Extra-Curricular Activities)
Ag Director (HRMD)
Ag Director (Zones 1 - 4)
Director (Mauritius Institute of Education)
Assistant Director (Primary)
Manager, Human Resource, Zones 1 - 4
PSI, Zone 1 (Desk Officer - Agalega)