

# **MINISTRY OF EDUCATION AND HUMAN RESOURCE**

## **Application Form**

### **1.0 PERSONAL DETAILS**

- 1.1 Post Applied For: .....
- 1.2 Surname: .....  
(in block letters)
- 1.3 Other Names: .....  
(in block letters)
- 1.4 Maiden Name (if applicable):.....
- 1.5 Title: Mr/Mrs/Miss (Delete as appropriate)
- 1.6 Date of Birth: ..... Age: ..... years
- 1.7 Nationality: ..... National Identity No.: .....
- 1.8 Residential Address: .....
- 1.9 Phone Nos (Home).: .....Mobile:.....Office: .....
- 1.10 E-mail address: .....

### **2.0 EDUCATIONAL BACKGROUND**

#### **2.1 Secondary Level**

<b>Cambridge School Certificate</b>		<b>Cambridge/London GCE 'O' Level</b>	
School Attended: .....		School Attended: .....	
Year: ..... Index No. ....		Year: ..... Index No. ....	
<b>Subjects</b>	<b>Grade/Level</b>	<b>Subjects</b>	<b>Grade/Level</b>
Subjects (Principal Level)		Subjects (Principal Level)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
<b>Aggregate:</b>		<b>Aggregate:</b>	

Checked ☐

Scrutinised ☐

Cambridge Higher School Certificate		Cambridge/London GCE 'A' Level	
School Attended: .....		School Attended: .....	
Year: ..... Index No. ....		Year: ..... Index No. ....	
Subjects	Grade/Level	Subjects	Grade/Level
Subjects (Principal Level)		Subjects (Principal Level)	
1.		1.	
2.		2.	
3.		3.	
4.		4.	
Subjects Subsidiary Level		Subjects Subsidiary Level	
1. General Paper		1. General Paper	

Checked ☐  
 Scrutinised ☐

## 2.2 Other Qualifications (Academic, Technical, Professional)

Qualifications (in case of degree whether Hons/Special, Ordinary/General, Class/Division)	Date obtained	Examining Institution
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## 2.3 Special/Post Graduate Qualifications

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.....	.....	.....

## 3.0 EMPLOYMENT HISTORY

Date joined service: .....

Present Post Held: .....

Present Salary per month Rs: .....

Date of Present Appointment: .....

Date of Confirmation in the Service: .....

**4.0 Have you been the subject of an investigation/enquiry for any offence during the last 10 years?**

Answer Yes or No ..... If yes, indicate nature of offence and date of outcome.

.....  
.....

**(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?**

Answer Yes or No ..... If yes, give details (court, charge, date of judgment and sentence – e.g. imprisonment, fine, caution or conditional discharge):-

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**5.0 Have you ever resigned or retired or been dismissed from the Public Service on any grounds whatsoever?**

Answer Yes or No ..... If yes, give details:-

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**6.0 DECLARATION**

I ..... the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not wilfully suppressed any material fact.

.....  
**Date**

.....  
**Signature of Applicant**