

**Human Resource, Knowledge and Arts Development Fund**  
**(HRK&ADF)**

**Student Scholarship Scheme**

Under the Human Resource, Knowledge and Arts Development (HRK&AD) Fund provision is made for the award of scholarships including a full scholarship for students attending or admitted in courses at post-secondary institutions in Mauritius, with household income not exceeding Rs 10,000 per month and who face severe hardship following the death or serious incapacity of a wage earner.

The Terms and Conditions of the Scholarships are as hereunder:

(i) **Objective of the Scheme**

The objective of the Scholarship Scheme is to provide access to qualified students from families with household income not exceeding Rs 10,000 per month and who face severe hardship following death or serious incapacity of a wage earner.

(ii) **Eligibility for Scholarship**

- (a) The Scholarship is aimed at students who are citizens of the Republic of Mauritius;
- (b) The family income of the student (including his/her own income) should not exceed Rs 10,000 per month; **and**
- (c) The family should be facing severe hardship following death or serious incapacity of wage earner; **and**
- (d) The course should not be less than the equivalent of one academic/full year of study; **and**
- (e) The student should not have benefited from any other scholarship for the same course/programme.

(iii) **Scope of the Scholarship**

The scholarship will cover the costs of tuition fees, books, examination fees and a maximum monthly stipend of Rs 3,000 subject to a maximum of Rs 150,000 per academic year over the duration of the course.

Students from Rodrigues and the outer islands will receive a maximum additional amount of Rs 5,000 per month for Board and lodging and also a return airfare (economy) from their place of residence. In such cases the maximum scholarship would be Rs 210,000 plus the return economy air fare, if applicable.

Students will be eligible for one scholarship at the undergraduate level only.

(iv) **Period Covered**

The scholarship would be granted on an annual basis for the duration of a first undergraduate programme.

(v) **Enrolment**

As far as possible, students should be admitted in public Tertiary Education Institutions; special arrangements would be made through reserved seats in these institutions for admission of scholarship beneficiaries. In case a programme is not being offered in public institutions, students may enroll in private ones recognized by TEC.

(vi) **Procedures for application**

(a) **Date Limit**

Applications should be made on the prescribed form (Appendix I) and submitted to the Secretariat, Human Resource, Knowledge and Arts Development Fund, Ministry of Education and Human Resources, 1<sup>st</sup> Floor, MITD (EX IVTB) House, Pont Fer, Phoenix :

(i) **within 2 months after the start of the Academic Year;**

**or**

(ii) **within 2 months after the occurrence of an event that could make the student eligible for the scholarship.**

- (b) The applicant should provide evidence (e.g. recent payslips of self and parents) that family income does not exceed Rs 10,000 per month.
- (c) The applicant should provide a certificate of incapacity of the wage earner from the Ministry of Social Security, National Solidarity & Senior Citizens Welfare & Reform Institutions
- (d) The applicant should produce a copy of death certificate of wage earner (if applicable).
- (e) The applicant should provide details of programme and the institution where he/she intends to enroll or is already following a programme.
- (f) The Human Resource, Knowledge and Arts Development Fund Sub-Committee on Tertiary Education will process and evaluate applications received for scholarship. Recommendations would be made to the main Committee for final decision. The Sub-Committee may co-opt members as appropriate.
- (g) The Tertiary Education Institutions would be required to submit a quarterly return certifying that the student is still a bona fide student of the Institution and is following courses regularly and progressing in his/her studies on the basis of which payment will be made.
- (h) All fees required to be paid to the Institution will be released directly to the Institution as they fall due.
- (i) Monthly stipend will be paid directly into the bank account of the student on a monthly basis subject to the receipt of the quarterly returns from the institution as mentioned in (g) above.

(vii) **Bond**

The student will have to sign a bond.

(viii) **Review of the Scheme**

Appropriate mechanisms will be put in place to review the Scheme on a regular basis.

**Human Resource, Knowledge and Arts Development Fund**  
**(HRK&ADF)**

**Application Form for Scholarship under the Human Resource,  
 Knowledge and Arts Development Fund**

The completed Application Form should be submitted by registered post or hand-delivered to the Secretariat, Human Resource, Knowledge and Arts Development Fund, Ministry of Education and Human Resources, 1<sup>st</sup> Floor, MITD (EX IVTB) House, Phoenix together with necessary documents.

***Please fill in block letters:***

**1. Personal Details**

Surname Mr/Mrs/Miss (delete as appropriate): .....

Forename: .....

Maiden Name: .....

Date of Birth : .....

Address: ... ..

National Identity Card No.....

E-mail: .....

Telephone No. (*Fixed*) : ..... Mobile: .....

**2. This Section is to be completed only if the applicant has previously applied for Scholarship or for Government Guarantee for Loans under Schemes of the HRK&ADF.**

**2.1** Academic year for which applicant had applied for Scholarship : .....

Date of Application: .....

Outcome of previous application (***Please tick as appropriate***)

Scholarship granted

Scholarship declined

If Scholarship was granted, please attach copy of letter of award.

**2.2** Have you previously applied for bank guarantee under HRK&ADF scheme for Government Guarantee on Student Loan (***Please tick as appropriate***).

Yes  No

If "yes" please specify date of application:.....

Outcome of application. (***Please tick as appropriate***)

Government Guarantee awarded

Government Guarantee not awarded

If Government Guarantee was awarded, please attach copy of letter of award.

**3. Details of Course applied for in order of preference:**

Institution	Name of Course	Duration (Years)	Mode (FT/PT/DE)*	Indicative Costs (Rs)** per annum
1.....	(i) .....	.....	.....	.....
	(ii) .....	.....	.....	.....
	(iii) .....	.....	.....	.....
2.....	(i) .....	.....	.....	.....
	(ii) .....	.....	.....	.....
	(iii) .....	.....	.....	.....

**\* Note:**

FT: Full Time

PT: Part Time

DE: Distance education

**\*\* Costs should include Tuition fees, General fees, Registration fees, Library fee, Examination fees, etc.**

**4. Academic year scholarship is being applied for:**

From : Month/Year:.....

To : Month/Year:.....

**5. Personal Costs:**

Cost of books and others educational materials: Rs .....

Other associated costs: Rs .....

Cost of board and lodging: Rs .....

**(for students from Rodrigues and Outer Islands)**

**6. Total amount of Scholarship applied for the year: Rs .....**

(The amount of the Scholarship would be determined upon final selection of course and will be subject to a maximum of Rs 150,000 per annum for students from Mauritius and Rs 210,000 per annum for students from Rodrigues and Outer Islands).

**7. Incapacity of Wage Earner**

Details of person affected by incapacity :

Name : .....

Age : .....

Relationship to student : .....

Nature of incapacity : .....

**(Certificate from Ministry of Social Security, National Solidarity and Reform Institutions)**

**8. Death of Wage Earner**

Name of wage earner who passed away: .....

Relationship with student: .....

Date of Death: .....

**(Copy of Death Certificate to be attached)**

**9. Family Income**

Father's occupation .....

Father's wages/salary Rs.....

Mother' Occupation .....

Mother's wages/salary Rs.....

Monthly Income of Students (if applicable)Rs .....

Other Income ( Pension,Social Aid,etc) if any Rs.....

Total Family Income Rs .....

**(Recent payslips and other evidences to be attached)**

10. Are you benefiting from any other Scholarship/Sponsorship/Financial Assistance for the course/s for which application for scholarship is hereby being made *(Please tick as appropriate)*.

Yes

No

If "Yes" please provide the following details:

(i) Amount of Scholarship/Sponsorship/Financial Assistance received:

Rs.....

(ii) Name of Organisation/Institution providing the Scholarship/Sponsorship/Financial Assistance :.....

(iii) Contact person from the organization/Institution at (ii) above:

**Name** : ..... **Phone No** : .....

**11. Declaration**

I declare that, to the best of my knowledge and belief, the particulars given on this form are true and correct and that no information which might affect the decision of the Human Resource, Knowledge and Arts Development Fund has been withheld. I hereby agree to abide by the conditions attached to the Scholarship offered by the Human Resource, Knowledge and Arts Development Fund.

**Signature** : .....

**Name** : .....

**Date** : .....

## **List of documents to be submitted with application for Scholarship**

1. Copy of Birth certificate of applicant.
2. Evidence of courses/programmes of study applied/enrolled for or already being followed and stage reached.
3. Evidence of enrolment at tertiary education institution or where seat is being sought.
4. Copy of Receipt of Fees paid to Tertiary Education Institution.
5. Evidence of family income per month.
6. Evidence of incapacity of wage earner where applicable (certificate from Ministry of Social Security, National Solidarity and Reform Institutions).
7. Evidence of death of wage earner and relationship with applicant for scholarship.
8. Copy of divorce certificate if applicable.
9. Evidence of any sponsorship/Financial Assistance.
10. Letter of award of Scholarship under the HRK&ADF scheme (if applicable).
11. Letter of award of Government Guarantee for Student Loan under the HRK&ADF scheme (if applicable).

**Note:** Upon approval of Scholarship, original of documents should be produced for verification purposes.