



## Special Education Needs Authority

Under the aegis of the Ministry of Education,  
Tertiary Education, Science and Technology

### Registration of Suppliers & Service Providers

**The Special Education Needs Authority (SENA) is currently compiling a list of suppliers and service providers who wish to be registered as potential suppliers/service providers of goods, works and service mentioned hereunder:**

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|--|---|
| 1 Office Stationeries  | 13 Protective Equipment   |
| 2 IT Consultancy Services IT Equipment including Computer Software, & Consumables, Photocopiers & Printers | 14 Air Tickets  |
| 3 Transport Facilities, Mini Van / Bus / Taxi  | 15 Building & Civil Engineering Works including Sound Proofing & Partitioning Works |
| 4 Ink, Cartridges & Toners   | 16 Destruction of Office Files  |
| 5 Design & Printing Services   | 17 Disposal of Office Furniture/ Equipment  |
| 6 Office Equipment   | 18 Painting Works   |
| 7 M&E Consultancy Services Office Furniture including Cupboards, Drawers, Tables & Chairs, etc             | 19 Office Furniture Repairs   |
| 8 Pest Control Services  | 20 Architectural Consultancy Services   |
| 9 Insurance Services   | 21 Civil/Structural Engineering Consultancy Services                                |
| 10 Cleaning Services   | 22 Signages, Signboards & Sign Plates   |
| 11 Catering Services Plumbing, Electrical & Air Conditioning, Contracting Services                         | 23 Production of Video Clips  |
| 12 Advertising/Press Notice Services   | 24 Event Management Services  |
|  | 25 Carpentry Services   |
|  | 26 Legal Services including Barrister, Attorney & Related Services                  |
|  | 27 Any other goods or service not listed  |

- Interested parties should submit a detailed profile of their enterprise.
- Applicants are informed that this registration exercise neither implies any contractual obligation towards them nor entitles them to become exclusive suppliers/service providers of goods, works & services.
- Completed forms in sealed envelopes addressed to the **Director, Special Education Needs Authority (SENA)**, 2<sup>nd</sup> Floor, Office 2.44, MITD House, Pont Fer, Phoenix can be either hand – delivered at or posted by 15 00 hours at latest on Thursday 30<sup>th</sup> June 2022.