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DEPUTY CHIEF OF SECTION, SENIOR FIELD SECURITY ADVISOR

Post Number : SEC 652

Grade : P-4

Parent Sector : Sector For Administration and Management (ADM)

Duty Station: Paris

Job Family: Administration

Type of contract : Fixed Term

Duration of contract : 2 years with possibility of renewal

Recruitment open to : Internal and external candidates

Application Deadline (Midnight Paris Time) : 29-JULY-2022

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

OVERVIEW OF THE FUNCTIONS OF THE POST

Under the overall authority of the ADG/ADM and direct supervision of Chief, Head of Security ADM/SEC (Administration and Management/Security Section) the incumbent is responsible for coordinating security and safety related activities in UNESCO Field Offices.

- He/She is responsible for monitoring global security conditions and providing managers and employees with advice and guidance, in accordance with UNESCO regulations and within the framework of United Nations Security Management System (UNSMS) policies. Provides technical advice on and monitors the implementation of UN Security Plans, Security Risk Management (SRM) measures, Residential Security Measures (RSM) and other relevant policies and guidelines ; Undertakes field support missions to improve local security and business continuity planning for new and existing field operations and activities as required.

- Reviews and coordinates the development and production of the biennium budgetary provisions (C5) for UNESCO staff security requirements in the Field; Reviews the overall field security financial resources including administrative operations, emergency support, assistance and security requirements in line with the UNESCO's policies and procedures; Manages UNESCO's commitments for security in Field Offices within time and budgets agreed upon, in accordance with UNESCO and the UN Security Management System (UNSMS) policies and procedures.
- With regard with the UN Security Management System, acts as Alternate Agency HQ Security Focal Point and Security Adviser (SA), deputy to the Chief Security Adviser (CSA) for France. Participates in maintaining effective coordination and cooperation among UN offices in France to ensure an integrated and functioning security management system in country.;
- Works in collaboration with UNDSS, both at HQ and local level, as well as UNESCO Security personnel and Security Focal Points to support Heads of Offices on their security responsibilities ; As required, undertakes missions to provide support to Field Offices or events away from HQ, which have the potential for crisis and emergencies.
- In emergency and crisis situations, provides immediate technical advice to support critical decision making and implementation of immediate strategies to safeguard UNESCO personnel, premises and assets while taking into consideration continuation of program delivery; As a member of UNESCO HQ Security executive team, contributes as required to any security and safety operation at HQ.

COMPETENCIES (Core / Managerial)

Communication (C)

Accountability (C)

Innovation (C)

Knowledge sharing and continuous improvement (C)

Planning and organizing (C)

Results focus (C)

Teamwork (C)

Professionalism (C)

Building partnerships (M)

Driving and managing change (M)

Leading and empowering others (M)

Making quality decisions (M)

Managing performance (M)

Strategic thinking (M)

For detailed information, please consult the [UNESCO Competency Framework](#).

REQUIRED QUALIFICATIONS

Education

- Advanced university degree (Master's degree or equivalent) in security management, business administration, political/social science, psychology, criminal justice, law, international relations or a related field is required.

Work Experience

- Minimum of seven (7) years of progressively responsible experience in security risk management, disarmament affairs, conflict resolution, crime or terrorism prevention, disaster, post disaster

rehabilitation and reconstruction, or emergency management and preparedness in the public or private sector areas, of which preferably 3 (three) years acquired at international level.

Skills & Competencies

- Demonstrate respect and sensitivity towards diversity in all its forms, in all cultural, gender and religious settings;
- Demonstrate effective interpersonal skills and emotional intelligence, including self-awareness and contextual intelligence;
- Demonstrates an ability to implement policies. Ability to make quick decisions in emergencies or when rapid response is needed.
- Communicates complex concepts effectively both verbally and in writing.
- Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Shows ability to prioritize, manage, and implement multiple high-level projects in a timely manner, even in fast-changing contexts.

Languages

- Excellent knowledge of English or French and good knowledge of the other language.

DESIRABLE QUALIFICATIONS

Education

- Induction course in a Police or military institution, college or academy, over a minimum of 1-year period
- UNSMS security management trainings (SCP, HIM, TDC etc.)

Work Experience

- Experience in planning, design, implementation or review of risk mitigation measures related to operations and/or humanitarian assistance impacted by insecurity.
- Management experience in the public, private or corporate sector. Specialized experience in such areas as security programs, risk assessments, or analysis.
- Exposure to and experience in UN or field operations, especially in high-risk duty stations, and emergencies in an international capacity in various geographical locations.

Skills and Competencies

- Understanding of global security challenges.

Languages

- Knowledge of other UNESCO official languages (Arabic, Chinese, Spanish or Russian).

BENEFITS AND ENTITLEMENTS

UNESCO's salaries consist of a basic salary and other benefits which may include if applicable: 30 days annual leave, family allowance, medical insurance, pension plan etc. The approximate annual starting salary for this post is 105 615 US \$.

For full information on benefits and entitlements, please consult our [Guide to Staff Benefits](#).

SELECTION AND RECRUITMENT PROCESS

Please note that all candidates must complete an on-line application and provide complete and accurate information. To apply, please visit the [UNESCO careers website](#). No modifications can be made to the application submitted.

The evaluation of candidates is based on the criteria in the vacancy notice, and may include tests and/or assessments, as well as a competency-based interview.

UNESCO uses communication technologies such as video or teleconference, e-mail correspondence, etc. for the assessment and evaluation of candidates.

Please note that only selected candidates will be further contacted and candidates in the final selection step will be subject to reference checks based on the information provided.

UNESCO recalls that paramount consideration in the appointment of staff members shall be the necessity of securing the highest standards of efficiency, technical competence and integrity. UNESCO applies a zero-tolerance policy against all forms of harassment. UNESCO is committed to achieving and sustaining equitable and diverse geographical distribution, as well as gender parity among its staff members in all categories and at all grades. Furthermore, UNESCO is committed to achieving workforce diversity in terms of gender, nationality and culture. Candidates from non- and under-represented Member States ([last update here](#)) are particularly welcome and strongly encouraged to apply. Individuals from minority groups and indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the highest level of confidentiality. Worldwide mobility is required for staff members appointed to international posts.

UNESCO does not charge a fee at any stage of the recruitment process.

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