

MINISTRY OF EDUCATION, TERTIARY EDUCATION, SCIENCE AND TECHNOLOGY

EMPLOYMENT OF PROJECT OFFICER ON A CONTRACT BASIS

Application Form

1. Post Applied for.....

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 Ministry.....
 Date of Advertisement.....

2. National Identity No. | | | | | | | | | | | | | | | | | | | | |

Title Mr Mrs Miss Ms
 Marital Status: Married Single Other:

Surname:
(in block letters)

Other Names:
(in block letters)

Maiden Name (if applicable) :.....

3. Residential Address:
(in block letters)

Phone No : Office..... Home..... Mobile..... Email address :.....

Date of Birth | | | | | | | | Age | | | Place of Birth.....

Nationality..... Certificate No. (If Naturalised).....& Date.....

4. SECONDARY ORDINARY LEVEL

State whether Cambridge S. C. or Cambridge G.C.E. or London General Certificate of Education (Ordinary Level)

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Month/Year | | | | | Exam. Centre No. | | | | | Index No. | | | | |

Subject	Grade
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Result..... Aggregate.....

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Month/Year | | | | | Exam. Centre No. | | | | | Index No. | | | | |

Subject	Grade
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Result..... Aggregate.....

5. SECONDARY ADVANCED LEVEL

State whether Cambridge H. S. C. or Cambridge G.C.E. or London General Certificate of Education (A Level)

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 Month/Year Exam. Centre No. Index No.
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Subject	Level	Grade
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Level — Principal, Subsidiary, Advanced Subsidiary

Result.....

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 Month/Year Exam. Centre No. Index No.
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Subject	Level	Grade
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Level — Principal, Subsidiary, Advanced Subsidiary

Result.....

6. Other Secondary Qualifications (*e.g. Baccalaureat, Matriculation, Secondary & Higher Secondary Certificates from Overseas*).

Note : Attach photocopies of marksheets/result slips and equivalence of certificates (*if available*)

Examining Body.....
 Country..... Year.....
 Certificate.....

Subject	Grade
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Marks	Percentage
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Result.....

TOTAL.....

7. TECHNICAL AND VOCATIONAL QUALIFICATIONS (*e.g. Typing and shorthand, B.A.P., Technician Certificate, I.V.T.B. Certificate (NTC) etc.*)

Name of University/Examining Body..... Country.....
 Duration of course/study : From.....To..... Part Time Full Time Distance Education
 Specify (i) exact qualifications obtained..... Class/Division/Level.....
 (ii) Date of result :

Subjects (State whether main/subsidiary/major etc where applicable)

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8. DIPLOMA QUALIFICATIONS (Attach photocopies of marksheets)

Name of University/Examining Body..... Country.....

Duration of course/study : From.....To..... Part Time Full Time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level.....
(ii) Date of result :.....

9. DEGREE/PROFESSIONAL QUALIFICATIONS (Attach photocopies of marksheets)

Name of University/Examining Body..... Country.....

Duration of course/study : From.....To..... Part Time Full Time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level.....
(ii) Date of result :.....

10. POST DEGREE QUALIFICATIONS (Attach photocopies of marksheets)

Name of University/Examining Body..... Country.....

Duration of course/study : From.....To..... Part Time Full Time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level.....
(ii) Date of result :.....

11. Other Qualifications as laid down in the advertisement (e.g. Driving Licence (Specify type), First Aid,IT etc. Specify date)

12. Experience and skills relevant to the post applied for (Attach documentary evidence)

EMPLOYMENT HISTORY

13.1 (i) Present Employment in the Government Service

Post held

Temporary/Substantive

Min./Dept.

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Date of Present Appointment

Date of Confirmation in the Service

Present Salary per month
Rs

| | | | | | |
(Date Month Year)

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e.g. 01 01 02

(ii) Previous Employment in the Government Service

Post Held	Temporary/ Substantive	Min./Dept	Date of Appointment
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13.2 EMPLOYMENT OTHER THAN IN THE GOVERNMENT SERVICE

Post	Date		Name and address of employer
	From	To	
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14. (a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years ?

Answer Yes or No..... If Yes, indicate nature of offence and date of outcome.

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(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years ?

Answer Yes or No.....If yes, give details (court, charge, date of judgment and sentence - e.g. imprisonment, fine, caution or conditional discharge) :-

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15. Have you ever resigned or retired or have been dismissed from the Public Service on any grounds whatsoever?

Answer Yes or No.....If yes, give details:-

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16. IMPORTANT – PLEASE READ THE ADVERTISEMENT CAREFULLY: Incomplete, inadequate or inaccurate filling of the form may cause the applicant's elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.

I,, the undersigned applicant, declare that the particulars in this application are true and accurate and that I have not wilfully suppressed any material fact.

Date

Signature.....