

Notes of Pre Bid Meeting on New Multipurpose Hall at Floreal SSS, held on Monday 23 January 2017 at 10 00 hrs. in Conference Room 1.96, MITD House, Phoenix.

Present

M/Education & HR

Mr M.S. Ayoob Saab	Deputy Permanent Secretary (Chairperson)
Mr Y. Kistomohun	Assistant Permanent Secretary
Mr N. Ramsurn	Engineer/Senior Engineer
Mr N. Soondrun	Manager, Procurement & Supply
Mr N. Rakhal	Service to Mauritius (Intern)
Mrs H. Dabeedoal	Office Management Assistant (Secretary)

MPI, LT & S

Mr R. Ramjit	Principal Architect
Mr V. Seetaram	Principal Quantity Surveyor
Mr N. Seevathean	Engineer/Senior Engineer

Prospective Bidders Present

Mr R Ramchurn	Contract Manager, Nuzeebun Project C. Ltd
Mr Y. Kishnah	Engineer, Y.K. ENGI Ltd
Mr V. Ramsamy	Quantity Surveyor, EDCC Co. Ltd
Mr J. Thielamay	Engineer, EDCC Co. Ltd
Mr J. Murthen	Contract Manager, RBRB Construction Ltd
Mr S. Chadee	Consultant, B. Jeetun Co. Ltd
Mr A. Jeetun	Director, B. Jeetun Co. Ltd
Mr D. Duverge	Quantity Surveyor, Buildaex Construction Co. Ltd

1. Welcome

The Chairperson welcomed all members present.

2. Purpose of meeting

The purpose of the meeting was to give prospective Bidders the opportunity to request for clarification as regard to the bidding document.

3. Matters arising

S.N	Query	Answer
1.	As per drawing, whether the transformer room and soak away will be relocated or not?	The need to relocate/upgrade or not will depend on the proposal of the bidder.
2.	Whether there is separate access for students and the general public?	The access point is already mentioned on the drawings. There should be separate access for students and the general public.
3.	Pg. 58- Evaluation Criteria. Whether the functional aspect could be enlightened?	The functional aspect has been left open for bidders to come up with proposals so as not to be limitative.
4.	Pg. 61 Whether the MSB standard is accepted as no mention is made in the bidding document?	Yes.
5.	Pg. 60- Architect Experience. Whether the requirements for 10 years' experience can be reviewed?	No, we should go along the line of the bidding document.
6.	Pg. 60- Structural Engineer. Whether it can be an individual or a firm?	Already defined. The civil Engineer should be registered with the Council of Professional Engineers.
7.	Pg. 60 Whether there is a contradiction regarding the fortnightly site meetings	No. There will be a fortnightly meeting chaired by the client's representative and a second one internal to the contractor.

	between Pg. 60 and Pg. 65.(fortnightly technical meeting)	
8.	Pg. 66- Clause 8 and 9. Whether the Consultant Architect is required to assist in replying to audit queries and respond to queries of the Public Account Committee (PAC)?	Yes, Architect would be required to assist in replying to audit queries and respond to queries of the PAC.
9.	Pg. 68- Soil Test Report. To clarify on the soil test report that has to be undertaken.	On Pg. 70, the soil test report has already been spelt out.
10.	Pg. 70 Whether the bidding document is correct as to the use of structural timber?	Yes, it is correct.
11.	Pg. 73- Scope of services of consulting. Regarding ventilation and air conditioner, bidders wanted to know whether the whole Multipurpose Hall should be air-conditioned.	The consultant should come up with proposals among others for natural ventilation as well as air conditioner.
12.	Pg. 74 Whether the section 1.2 A pertaining to electrical and lightning installation is correct?	Yes, section 1.2 A is correct.
13.	What is the timeframe for making request for clarification?	It is already provided in the tender notice (30 days before the deadline for the submission of bids).
14.	Pg. 122- Electrical Works. Why there is repetition for supply, install, test and commissioning of the different items of electrical works?	The bidding document is as per the pro-forma submitted by the Public Procurement Office (PPO).
15.	Pg. 123- Mechanical Works. Whether there is need for testing and commissioning in the case of mechanical works?	Yes, there is need for testing and commissioning and same is provided in the bidding document.
16.	Pg. 4- Instructions to bidders.	Yes.

	To confirm whether the contract period is 17 months as per section 1.2 scope of bid?									
17.	Pg. 11- Experience of Contractor. Who would assess the experience of the prime contractor regarding at least one project of a nature and complexity equivalent to the works	The evaluation team will assess the above criteria.								
18.	Pg. 12- Consultant (fulltime/part time Quantity Surveyor). To enlighten on the services of fulltime/part time consultant.	The contractor may employ consultant QS on either fulltime or part time basis.								
19.	Whether there is a timeframe for the Ministry to approve the design?	There is no timeframe for the Ministry to approve the design. That would depend on the design submitted.								
20.	Pg. 19- Bid validity. Whether Clause 18.2 regarding bid validity is correct?	Yes.								
21.	Pg. 20- Clause 22.2 Whether the wording "typed" is correct?	Yes.								
22.	Pg. 49 – Clause 20 Whether dispute may be resolved through arbitration?	No.								
23.	Pg. 57- Examination Period. Whether the MOE could indicate period during which examination are held?	<p>The school calendar for 2017 is as follows:</p> <table border="1"> <thead> <tr> <th>Primary</th> <th>Secondary</th> </tr> </thead> <tbody> <tr> <td>10 January-07 April</td> <td>10 January-07 April</td> </tr> <tr> <td>24 April-14 July</td> <td>24 April-14 July</td> </tr> <tr> <td>14 August -03 November</td> <td>07 August-27 October</td> </tr> </tbody> </table> <p>Normally exams starts about 3-4 weeks before end of semesters.</p>	Primary	Secondary	10 January-07 April	10 January-07 April	24 April-14 July	24 April-14 July	14 August -03 November	07 August-27 October
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- The Project Management Team for the client Ministry suggested that all bidders peruse the bidding document so that all required information are submitted in their respective bids.

4. End of Meeting

The Chairperson thanked all those present and the meeting ended at 11.10 hours.

Ministry of Education & Human Resources

24 January 2017